

Shri SumanbhaiRangjibhai Bhabhor Arts College Singvad

Time Table Committee Report

The college time table committee discusses before IQAC cell regarding the implementation of time table and various issues pertaining to number of lectures, work load, papers being taught by the various faculties and the proper implementation of it before put into practice. In the very beginning of the every academic year the time table is prepared and discussed before the committee members and the staff members keeping in mind the work load of all the faculty members. IQAC at college level also check the position and situation of classrooms so that it can be properly utilized by the students and there may not be any confusion among the students regarding the classrooms. The students in the very beginning are made very clear about the classrooms which have been allotted to them and how they manage by getting the help of teachers and administrative staff. The committee members have their meetings in both the terms regarding distribution of papers which they have been dealing with and if there are any changes in the time table they have been informed about it.

June -2017 to May- 2018

- The college time table committee in the very beginning of the academic year prepared the Time- table
- The college time table committee discussed Time – table with the staff members keeping in mind the work load of all the faculty members.
- The college time table committee also checked the number of classrooms available to them for managing the Time Table.

The students in the very beginning are made very clear about the classrooms

June – 2018May- 2019

- The college time table committee in the very beginning of the academic year prepared the Time- table
- The college time table committee discussed Time – table with the staff members keeping in mind the work load of all the faculty members.
- The college time table committee also checked the number of classrooms available to them for managing the Time Table.
- The students in the very beginning are made very clear about the classrooms

June -2019 to May- 2020

- The college time table committee in the very beginning of the academic year prepared the Time- table
- The college time table committee discussed Time – table with the staff members keeping in mind the work load of all the faculty members.
- The college time table committee also checked the number of classrooms available to them for managing the Time Table.
- The students in the very beginning are made very clear about the classrooms

June – 2020 to May- 2021)

- Due to pandemic COVID -19 the committee took the initiative to enforce all the activities to be followed under COVID -19 guidelines.
- The committee has planned and instructed the staff members to conduct their lectures by both modes (Online and offline mode) as it was flexible for the teachers to conduct lecture at any time.
- Online lecture was conducted at any time from home
- Offline Lecture was conducted from working place mentioned in the time table.

June – 2021 to May- 2022)

- The college time table committee in the very beginning of the academic year prepared the Time- table
- The college time table committee discussed Time – table with the staff members keeping in mind the work load of all the faculty members.
- The college time table committee also checked the number of classrooms available to them for managing the Time Table.
- The students in the very beginning are made very clear about the classrooms